



THE CHURCH
OF ENGLAND

St John's
Fein

ST. MICHAEL'S BRIERLEY HILL

PART OF THE BRIERLEY HILL TEAM
IN THE DIOCESE OF WORCESTER

investor
in weddings

The Vicarage
5 Leys Road
Brierley Hill
West Midlands
DY5 3UR

Dear Reader

This year at St Michael's Church, Bell Street Brierley Hill, we are hoping to hold our first ever '*Festival of Christmas Trees*'. This is a wonderful way to bring our community together and we hope you will want to be a part of it.

The idea is that you loan us a tree (real or artificial), which is between 2' 0" and 6' 0" high and decorate it as you wish to reflect your activity. Novelty trees and humour (in keeping with the setting) is very much welcomed; but there will be a tree and cards available for people to write the name of a loved one on as a memorial tree. Your tree should have a firm base, and be stable as people will be moving round to view them. Lights are allowed on the trees but due to limited sockets we request that you use battery operated ones.

Trees can be installed Wednesday 4th December- 10am – 4pm and Thursday 5th December 12 midday – 7pm.

The Festival will start on Saturday 7th December when we shall also have our mini Christmas fayre, with coffee and mincepies and run until Sunday December 15th when we shall have our Carol Service in Church at 10.30am to which you are cordially invited. Days and times of opening during that week will be sent to participants and be on posters at church and in town later.

Trees can remain in place over the Christmas period, but will need to be removed on or by Saturday 28th December.

A name label will be made for your tree, but if you wish to place any other literature where it is displayed that is acceptable.

There is no charge for displaying your tree but adults visiting will be asked for a donation of £1.00. We hope to run a raffle during the week, if you feel able to donate a prize it will be gratefully received.

A programme detailing names of exhibitors will be available, with lists of exhibitors displayed in church.

We really would value your participation and hope you will feel able to contribute to this event. If you have any questions please do not hesitate to telephone Rev'd Beryl Pritchett on 01384 271470. To help our organising, if you can take part please return the form which accompanies this letter by November 4th, to

Rev'd Beryl Pritchett, 7 Muirville Close, Wordsley, West Midlands, DY8 5NR

One form per tree is required but please feel free to duplicate the form or request extras if there are several organisations in your building that would like to take part.

Thank you for reading thus far, we look forward to welcoming you to St Michael's over the Christmas period.

Best Wishes

Rev'd Steve Martin, Rev'd Beryl Pritchett and the St Michael's Festival of Christmas Tree Organisers

01384 486912

revstevenmartin@btinternet.com

The PCC of the Team Parish of Brierley Hill is a registered charity: no. 1132884

Festival of Christmas Trees

December 7th -15th 2013

Name of organisation/business	
Brief description	
Contact name	
Contact telephone number	
Approximate height of tree	
Colour (if not green)	
Will you be using lights?	Yes No
We will be delivering our tree on Wednesday 4th 10am – 4pm	Please give approximate time
We will be delivering our tree on Thursday 5th 12midday- 7pm	Please give approximate time

PLEASE REMEMBER ALL TREES MUST BE IN A POT OR STAND AND BE STABLE

Please read carefully before signing and returning this form

Trees are to be assembled in church on the dates/ times specified unless prior agreement is sought.

All trees are to be removed by 28th December either on the 15th December, or after one of the other Sunday/ Thursday services before Christmas or the morning of the 28th December.

Whilst there will be stewards in the church when it is open throughout the festival St Michael's Church and the Team Parish of Brierley Hill PCC cannot accept any liability for loss or damage incurred to trees or their decorations during the festival

I agree to the above terms and conditions.....signed

.....dated

Please return to Rev'd B Pritchett, 7 Muirville Close, Wordsley, DY8 5NR.